

**GOVERNMENT OF MEGHALAYA**  
**PUBLIC HEALTH ENGINEERING DEPARTMENT**  
**ORDERS BY THE GOVERNOR**  
**NOTIFICATION**

Dated Shillong, the 13<sup>th</sup> October, 2008

No.PW/PHE.26/96/140 In supersession to Notification No.PW/PHE/16/72/9 Dated 23.8.1973 the Governor of Meghalaya is pleased to make the following Rules of Water Supply 2008, Meghalaya with immediate effect.

**1. Short title extent and commencement:**

- i) These Rules may be called the “Meghalaya Water Supply Rules, 2008”.
- ii) They shall extend to the whole of the State of Meghalaya.
- iii) They shall come into force from the date of publication in the Gazette of Meghalaya.

**2. Definitions :** In these Rules, unless there is anything repugnant in the subject of context:-

- i) **Government** means the government of Meghalaya.
- ii) **Chief Engineer** means the Chief Engineer, Public Health Engineering Department, Meghalaya, Shillong.
- iii) **Additional Chief Engineer** means the Additional Chief Engineer, Public Health Engineering Department, Government of Meghalaya.
- iv) **Superintending Engineer** means the Superintending Engineer P.H.E. of the Circle concerned.
- v) **Executive Engineer** means the Executive Engineer in-charge in the P.H.E. Division concerned.
- vi) **Sub: Divisional Officer** means the Sub: Divisional Officer in-charge of the P.H.E Sub: Division concerned.
- vii) **Sub-Engineer** means the Sub: Engineer in-charge of the section concerned.
- viii) **Contractor** means the Licensed Plumber or a contractor enlisted in the Department as per rules.
- ix) **Department** means the Public Health Engineering Department, Government of Meghalaya.
- x) **Consumer** means and includes any person or individual, private concern, Public Institution, Private Institution, Local Body, Company or Association, corporation, Government Department and all those who consume water through the Public Health Engineering Department under these rules.

### **3. Types of Water Supply :**

#### **3.1 Part : I - Public Supply:**

3.1.1 Whosoever bathes or washes clothes or other articles at a public stand post or tampers with or damages a public stand post, or draws or attempts to draw water through a pipe either by himself or his servants or labourers from a public stand post for other than domestic purpose, or willfully wastes water from a public stand post shall be liable to pay damages to the extent as may be assessed by the Executive Engineer concerned.

3.1.2 A supply of water for domestic purpose shall not be deemed to include a supply:-

- a) For animals or for washing vehicles when such animals or vehicles are kept for sale or hire.
- b) For any trade manufacture or business.
- c) For fountain, swimming pools or for any ornamental or mechanical purposes.
- d) For gardens or for the purpose of irrigation.
- e) For watering roads or paths.
- f) For building purpose.

#### **3.2 Part : II - Private Supply:**

3.2.1 No connection with the Water Works mains for a private water supply and no alteration or extension of any such existing connection shall be made in any private premises except on application being made by the owner of such premises who shall be registered as a consumer and shall be responsible for the observance of the rules so far as the connection on the said premises is concerned, provided that the Department may, if it thinks fit, itself alter the position of any existing conditions. Provided that supply of water through such connection shall be for domestic purposes only.  
(See Rule 3.1.2)

3.2.2 Every application for a connection with the mains for a private water supply or for the alteration or extension of any such existing condition shall be made on a printed form to be obtained from the Department ( See Rule 3.2.5).

3.2.3 New connections shall be sanctioned or refused by an officer so authorised by the Chief Engineer. Extension and alterations to the existing connections shall also be allowed by the Officer so authorised by the Chief Engineer.

- 3.2.4 The Department on its discretion may allow a water connection or cause any water connection so given to be metered or any meter so fixed to be removed at any time. Before changing the method of supply, the Department shall give the owner or consumer a notice of not less than a fortnight.
- 3.2.5 Any person being owner of the premises may apply to the Sub: Divisional Officer/Executive Engineer concerned for supply of water for purpose to be specified in the application form obtainable on payment from the office of the Sub: Divisional Officer/Executive Engineer concerned.
- 3.2.6 Application for new connections shall be forwarded by the Sub: Divisional Officer concerned to the Executive Engineer concerned whose decision as to whether the connections shall be sanctioned or not shall be final.
- 3.2.7 After sanction to the proposed connection is granted, the applicant will be informed by a letter and shall deposit with the Executive Engineer concerned an amount as specified by him as connection fee within 15 (Fifteen) days.
- 3.2.8 The applicant shall have to make his own arrangement for pipe, pipe fittings, valves, meter, meter box etc. at his own cost including cost for road cutting and cost of compensation to Municipal Authority/PWD for making good the damaged.
- 3.2.9 It will be the sole responsibility of the consumer to maintain the service line from the water main or sub main. But its maintenance (repairs and replacement) will have to be carried out through the licensed plumber (See Rule 10.1) and charges shall have to be borne by the Consumer.
- 3.2.10 Installation and extension of pipeline beyond the Meter and inside the premises shall be carried out by the applicant through a licensed plumber or approved contractor of the PHE Department but the same will be open to inspection by technical representative of the Department as and when desired and directed by the Department.
- 3.2.11 The consumer shall not connect with his pipeline any cistern or receptacle used for the storage of rain or well water or water from any other source.
- 3.2.12 No supply shall directly be connected to any water closet, urinal, steam boiler or any hot water cistern or any apparatus used for heating or trade purposes or any closed vessel otherwise than through the supply cistern thereof.
- 3.2.13 The connection will not be made until the full amount is paid and the necessary formalities are completed and the licensed plumber or the approved contractor of the P.H.E. Department has submitted a report in Form PHE W-2.
- 3.2.14 Before the requisite connection fee is deposited, the applicant will also have to produce the permission from the local Municipal authority or Public Works Department, as the case may be in case there is paving or pucca road which should require dismantling.

### 3.2.15 *Metered Connections:*

- 3.2.15.1 All meters and other apparatus pertaining thereto and incidental to the supply of water to any building or land shall except as other-wise provided in these rules and so far as may be supplied, repaired, shifted or altered as may be considered necessary by the Department at the expense of the owner or consumer as the case may be but shall be under the control of the Department.
- 3.2.15.2 For metered connections, the meter shall ordinarily be supplied by the Department, but it is not obligatory. A consumer may however be permitted to have his own meter subject to the following conditions:
- i) The meter must be of a type approved by the Department and in proper working order.
  - ii) It shall be fixed after being tested by the Department at the expense of the consumer.
  - iii) A fee of Rs.25/- will be charged for testing the meter.
  - iv) No meter, whether owned by the consumer or not shall be tampered with in any way.
  - v) Consumer shall be solely responsible for the safety of the meter. If meter is tampered with, stolen or lost from the site, the consumer shall have to get it repaired or replaced by a new one as the case may be at his own cost failing which connection is liable to be disconnected and any expenditure incurred in this shall be recovered from him.
- 3.2.15.3 If meter seal is broken it will be replaced at a cost of Rs.30/- in the first instance and if the Executive Engineer concerned is satisfied that breaking of the seal was with bad intention, the consumer is liable to pay for damages subject to minimum of Rs.100/-.
- 3.2.15.4 When a metered connection is given for the first time, the owner or consumer shall forthwith deposit a cash security amounting to Rs.250/- in respect of each meter provided by the Department for his premises before the supply of water can be allowed.
- 3.2.15.5 In case of meters owned by the Department, a meter rent shall be charged at the rates fixed by the Department from time to time. The meter rent shall be fixed taking into account the initial cost of the meter, meter box, and the cost of alterations, and repairs.  
(See Schedule).
- i) The registered consumer of metered connection may challenge the correctness of meter on payment of Rs.25/-. On examination, if the meter reading variation is more than  $\pm 5\%$  of actual consumption the fee shall be returned. In case it is found as a result of test that there was no defect in the meter the deposit shall be forfeited.

- ii) The charge for meter rent shall be paid for any period which the connection remains open even if the meter fails to record correctly the amount of water consumed.

**3.2.16 Unmetered connection:**

- 3.2.16.1 Whenever in any house to which an unmetered connection has been fitted, any operation in the nature of building or rebuilding is to be undertaken by the owner, the registered consumer or other person responsible for such operation shall before the building operation are commenced, make an application to the Department in Form PHE W-1 for permission to use water for building purposes and no water shall be used for such purpose unless sanction in Form No.PHE W-1 appended to these Rules has been obtained. The permit shall be kept by the holder thereof at the place where water is used for the aforesaid purpose and shall be open to inspection by such officer of the Department as may be authorized by the Department.
- 3.2.16.2 Without the written permission of the Department, no water shall be drawn for the aforesaid purpose beyond the date given in the permit. A consumer is required to submit an application in Form No.PHE W-1 with a plan showing the building proposed to be constructed to enable the Department to calculate the water demand for the building. All such persons, shall have to deposit by way of security with the application, a sum of Rs.500/-. He shall also be liable to deposit on demand such amount as may be assessed in relation to the size of the building and estimated demand for water charges but subject to a maximum of Rs.500/-. It should be at the discretion of the Department to meter the connection and make charges on the basis of the actual consumption at twice the rate in force for meter connection for domestic supply or not to meter the connection in which case water charges for water drawn for building purpose, shall be payable in accordance with rates fixed by the Department from time to time in this regard. At the time of commencement of these rules the rates shall be as indicated in the schedule annexed to these rules. All the demands of the Department referred to this rule shall be payable within 15 days of the receipt of the bill.
- 3.2.16.3 If any of the provisions of this rule is violated or is not fulfilled, the water connection shall be liable to be cut off and shall be re-opened only on payment of re-connection fee of Rs.50/-.
- 3.2.17 Water charges shall be collected as per rates fixed by the Department from time to time. At the time of commencement of these Rules, the rates shall be as indicated in schedule of rates appended hereto as Appendix I.
- 3.2.18 In addition to the charges specified in rule 3.2.17, there shall be charges for meter rent, (See rule 3.12.15.5)
- 3.2.19 (a) No fountain shall be connected except with the written permission of the Department.
- (b) A special rate shall be fixed by the Department for such fountain.

### **3.3 Part : III - Bulk Water Supply:**

- 3.3.1 No connection with the water main will be given without prior permission from the department concerned.
- 3.3.2 Application for a connection with the mains or for alterations or extension of any such existing connection shall be addressed to the Executive Engineer and submitted to the concerned Sub: Divisional Officer and shall be made on printed form which can be obtained from the office of Sub: Divisional Officer or Executive Engineer concerned.
- 3.3.3 Application for new connection or for alteration or extension shall be forwarded by the Sub: Divisional Officer (PHE) to the Executive Engineer concerned whose decision as to whether the connection/alteration/extension shall be sanctioned or not shall be final.
- 3.3.4 After sanction to the proposed connection is granted, the applicant will be informed by a letter and shall deposit with the Executive Engineer concerned an amount as specified by him for connection fee within 15 days.
- 3.3.5 The party concerned shall have to make their own arrangement for pipe, fittings, etc. of the approved size as directed at their own cost.
- 3.3.6 The Department shall not be responsible for not supplying the required quantity of water due to failure of power or break-down in the system.
- 3.3.7 Installation of meter shall be provided and fitted by the consumer subject to the type approved by the Department.
- 3.3.8 In case of meters owned by the Department, a meter rent shall be charged at the rate fixed by the Department from time to time.
- 3.3.9 It should be ensured by the consumer that the meter is in proper working order and should not be tampered with in any way.
- 3.3.10 It will be the sole responsibility of the consumer to maintain the service line from the water main or sub-main.
- 3.3.11 Installation and extension of pipeline beyond the meter and inside the premises shall be carried out by the consumer but the same shall be open to inspection by the technical representative of the Department as and when desired and directed by the Department.
- 3.3.12 The consumer shall not connect with his pipeline any cistern, receptacle used for the storage of rain or well water or other water from any source.

3.3.13 No supply shall directly be connected to any water closet, urinal, steam boiler or any hot water cistern or any apparatus used for heating or trade purpose or any closed vessel otherwise than through the supply cistern thereof.

3.3.14 Before the estimated cost for providing the connection is deposited, the applicant will also have to produce the permission of the Municipal authority or PWD as the case may be in case dismantling of road is required for laying the pipeline for which the cost is to be borne by the applicant.

#### **3.4 Part : IV – Temporary Connection:**

3.4.1 Temporary connections shall be allowed for special occasions such as marriages, fairs, exhibitions, etc., for a limited period.

3.4.2 Temporary water supply may also be metered.

3.4.3 The meter rent shall be charged as usual as from a regular consumer.

3.4.4 The water charges shall be recovered at one and half times of the normal rate in force.

3.4.5 Necessary deposit of the estimated amount shall have to be made in advance by the applicant as security to safeguard the departmental dues and at the time of removing the temporary connection of the expenditure shall be adjusted accordingly.

#### **4. Calculation and Payment of charges:**

4.1 For the purpose of calculating the charges detailed in rule 3.2.7 and 3.2.8, 15 days or less shall be considered as half a month and over 15 days but less than one month as one month.

4.2 Ordinarily the consumption through a water meter is a prima-facie record for all purposes.

4.3 But in case meter is reported to be or is out of order or under repairs or is not repairable due to non-availability of spare parts, the water consumption shall be computed on any one of the following basis:-

(a) On actual consumption as recorded by the meter, if the same is found on test to register less than 5 percent slow or fast.

(b) On the average of 3 months immediately preceding the month due.

(c) On the consumption of the corresponding period of the previous year.

(d) On such reliable data as may be considered reasonable by the Executive Engineer concerned.

- 4.4 For the purpose of these rules, a meter shall be deemed out of order:-
- (a) If on testing it is found to be registering more than 5% slow or fast.
  - (b) If it is on inspection, found to have been tampered with or damaged.
  - (c) If it has stopped or failed to register consumption of water drawn through it.
- 4.5 If a private meter is suspected to be working slow or out of order, the same shall be removed and tested by the Department. If the meter reading variation is found to be more than  $\pm 5\%$  the cost of removal and testing of the private meter shall be borne by the consumer otherwise removal and installation shall be done at Department's cost. If found out of order, the owner of such meters shall arrange to get it repaired within a month and get it tested by the Department on payment of testing fee of Rs. 25/-. The cost of spares, etc., will have to be paid by the consumer in advance, if the meter should be repaired by the Department.
- 4.6 The registered consumer of any connection shall be bound to pay all charges made under these rules but if in the course of any quarter a meter on examination is found to be registering in excess of five percent, the consumer shall be entitled to have the charge made to him for excess consumption reduced proportionately for the period from the first day of that quarter to the date in which the meter was examined. If in any quarter, the meter of any connection ceases to register, the department shall be entitled to charge for the quarter an amount for excess consumption not exceeding the average of the three quarters immediately preceding the quarter due of full usage.
- 4.7 The rate of different fee in respect of water supply such as security deposit, connection fee, cost of application form, monthly water charge, etc. will be fixed by the department from time to time. At the time of commencement of these rules, the rates will be as indicated in the Schedule of rates appended hereto as Appendix I.
- 5. Water Supply Bills:**
- 5.1 A bill for the water consumption charges and the meter rent shall be sent to each consumer every month in accordance with the rates as may be prescribed by the Government from time to time.
- 5.2 The dates of payment of metered connection shall be spread over the month and preparation, delivery of the bills shall be so arranged that all bills for water shall be delivered by post to consumers by the 14<sup>th</sup> days of each month and must be paid within 15 days of the issue of the bill. If payment of the bill is not made by the specified date, the consumer shall have to pay a surcharge @ 2% on the bill amount for every 15 (Fifteen) days delay in making such payment.



- 5.3 The plea that the bill has not been received shall not be entertained.
- 5.4 Consumers should always quote the bill number while communicating with the office.
- 5.5 In case of dispute, the bill must be paid in full under protest within time. Any excess charges admitted shall be adjusted in the subsequent bills.
- 5.6 If for any reason the bill is amended it can be paid within 15 days from the date of presentation of the bill.
- 5.7 The consumers provided with un-metered connections shall have to pay the water charges indicated under rule 4.6 on their own by the 15<sup>th</sup> day of every month, failing which a surcharge @ 2% on the bill amount for every 15 (Fifteen) days delay will be charged. For un-metered connections, no bill shall be sent by the Department.
- 5.8 If the water charges are not paid within a period of three months from the date of receipt of the bill in case of metered connection or within 3½ months of the 1<sup>st</sup> days of the month to which it relates in case of un-metered connection, the connection, will be scaled without any notice.
- 5.9 In case bill is sent by post an extra charge of Rs.2/- only shall be made.
- 5.10 The bill shall be prepared in the name of the owner of the connection and shall be delivered at the place where the connection exists.
- 5.11 All outstanding payments on account of any charges under these rules shall be realised by the Department.
- 5.12 All complaints should be addressed to the Executive Engineer concerned. An appeal against his order shall be made to the Superintending Engineer concerned.

## **6. General Provision as to Private Connections:**

- 6.1 No house shall be supplied with water from the service connection of any adjoining house or premises.
- 6.2 No connection shall be granted unless drainage arrangements have been made for the disposal of waste water to the satisfaction of the department or Municipality.
- 6.3 No portion of any private connection or of the pipe or main leading to it shall be tampered with in anyway whatsoever whether for the purpose of repair, alteration or any other purpose.
- 6.4 Every registered consumer shall be bound to report immediately to the Department if he has knowledge of wastage of water due to defect in the pipeline either in his own or neighbour's premises.

6.5 No pumps, plants or device would be allowed to be attached to the water supply system without obtaining previous sanction from the Department.

## **7. Closing and re-opening of Private Connection:**

7.1 Any registered consumer who desires to close his connection shall give 15 days notice in writing to the Department after the expiry of which water rate shall not be charged.

7.2 If any person other than the owner or the duly authorised agent of the owner of the premises in which a connection has been fitted desires to have reopened or keep open a connection which would otherwise be closed, he shall execute an agreement undertaking the responsibilities of a registered consumer and shall have all the liabilities of a registered consumer. All such persons, unless the department thinks fit to exempt them by an order in writing, shall deposit a sum of Rs.210/- for the due payment of water charges in addition to the ordinary charges which are payable in advance. The security shall be kept intact and shall not be set off against any money due from such registered consumer until he has applied to have the connection closed when it shall be either returned to him after deduction of all the expenses incurred by the Department for collection of the charges due from such person or agent.

7.3 All applications to open or reopen a connection shall be accompanied by a fee of Rs.50/- as opening fee together with all dues payable in advance.

7.4 Any connection may be cut off by order of the Department in the following cases:-

- (a) For breach of any of the provisions of the foregoing rules.
- (b) Where there is defect in a connection and the water is running to waste.
- (c) Where the use of a water tap causes the premises to become insanitary in the opinion of the Sub: Divisional Officer concerned.
- (d) Where in the opinion of the Department adequate drainage arrangement have not been made for the disposal of waste water.
- (e) In the case of metered connection where meter requires repair.

7.5 In case where a connection has been cut off under any of the provisions under rule 7.4, it shall not be reopened except on payment of a fee of Rs.50/-.

## **8. General Powers:**

8.1 The Department may from time to time regulate and limit the hours of water supply with reference to connections, localities, demand of public as far as possible and season of the year.

8.2 The Department shall not be responsible for non-supply of water caused by accident, such as failure of electric powers supply, leakages or bursting of the mains, obstructions or low pressure in the mains in summer season or strike by labourers. The Department retains the right to suspend water supply at any time required for repairs or for laying lines, etc.

**9. Plumbing License:**

9.1 A plumbing license may be granted to a contractor or trader dealing with pipe fittings, etc.,

9.2 Applications for such license should be sent to the Executive Engineer concerned who shall verify and ascertain the necessary requirements for the purpose.

9.3 The firm or the trader must be a qualified technician (overseer or Mistry) for carrying out the plumbing work and should produce a certificate to the department.

9.4 The applicant must possess necessary tools and equipment for the purpose, such as dies, fittings, wrenches, etc.

9.5 The applicant shall have to produce Income Tax Clearance Certificate and also a Certificate from the Bank clarifying his financial status.

9.6 The applicant shall have to pay a sum of Rs.75.00 as license fee in the first instance for obtaining the license. The amount will be deposited in concerned Executive Engineer's Office.

9.7 The license shall have to be renewed every year in April and a sum of Rs.20.00 shall be paid as renewal charges by the 15<sup>th</sup> of April, failing which penalty shall be charged at 10% per month. If the license is not renewed before April next the license shall stand as cancelled and a fresh license is to be taken on payment of full license fee.

9.8 The license holder shall be responsible for work done through him or his agency.

9.9 Any harassment caused to the consumers or applicant through license holder or his agency shall make him liable for cancellation of the license.

9.10 Any person who has been granted plumbing license and who commits breach of any of the provisions of these rules shall be liable to make payment of damages assessed by the department.

## 10. Water supply Regulations:

- 10.1 All work connected with the making of alteration, extension or repair of private connection shall be carried out, subject to the examination of the Sub: Divisional Officer by the person or persons whom the Department may from time to time appoint as its licensed plumber or plumbers, who shall enter into an agreement with the Department for a period of one year.
- 10.2 No tap shall be allowed to project outside any premises nor shall any tap be fixed to such a position as to be available for use by the public or in close proximity to any drain or other place where injurious gases are likely to be produced.
- 10.3 No connection shall be made by a licensed plumber between a distribution pipe and house connection pipe except in the presence of officer duly authorised on his behalf by the Sub: Divisional Officer.
- 10.4 Every boiler for generating steam should be supplied with water from a cistern and not directly from service pipe and every cistern shall be provided with valve, detective or warning device and proper means of access and inspection.
- 10.5 The pipe and fittings of house service connections shall consists of five sections:-
- 10.5.1 The ferrule, connecting the distribution pipe with the house pipe shall be covered with an iron bell cover resting on the supply pipe to protect from contact with the earth.
- 10.5.2 The house connection pipe from ferrule to the stop cock to the taps shall be screened wherever practicable from exposure to the sun. The house connection pipe shall not be less than 0.75 M below the surface of the ground. Wherever house connection pipe is laid across a sewer or open drain or in any place where in the opinion of the Sub: Divisional Officer may likely cause injury, such pipe shall be passed through an exterior glazed were or case iron pipe of sufficient length and strength to provide due protection to it. No pipe less than 15mm shall be laid under roads.
- 10.5.3 A brass stop-cock having the same water way and the pipe which shall be place at or near the point of entrance to the premises to shut off the water and regulate the supply. The stop-cock shall be provided with a footway over box resting on masonry work to indicate its situation and shall furnish with a lock and key. Such keys shall remain under the control of the Sub: Engineer. The stop-cock shall be capable of adjustment so that the supply to the house shall be regulated by it.
- 10.5.4 The taps-all taps wherever fitted shall be of the screw down variety.

10.5.5 Position of the meter – The meter shall be placed as near to the stop-cock as possible in a position where it can be conveniently examined. No meter shall be disconnected from the service pipe or in anyway interfered with, save with the permission of the Sub: Divisional Officer. There may be arrangement for locking it and the key shall remain under the control of Sub: Engineer. The Sub: Engineer shall cause all meters to be tested atleast once annually and in each case a certificate shall be filled to the effect that the meter has been tested.

10.5.6 The dimensions of ferrule, interior pipes and taps for water shall be of the following relative sizes, only, except when a connection is taken for supply in bulk.

<u>Diameter of pipe</u>	<u>Diameter of pipes lower floor</u>	<u>Inside house upper floor</u>	<u>Sizes of taps or stop cock</u>
15mm	15mm	15mm	15mm
20mm	15mm	15mm	15mm

10.6 Connection may be cut off:

- (a) By order of the Executive Engineer in case provided for in rules 7.4. (a), (c), (d) and (e) of these rules.
- (b) By order of the Sub: Divisional Officer (PHE) in cases provided for in rules 7.4 (b), (d) and (e).

## 11. Power of the Government to dispense with to relax any rule:

11.1 Where the state Government is satisfied that the operation of any of these rules cause undue hardship in any particular case, the State Government may dispense with or relax the requirement of any such rules to such extent and subject to such condition as may be considered necessary for dealing with the case in a just and equitable manner.

## 12. Power of Interpretation:

12.1 If a question arises relating to interpretation of these rules, the decision of the State Government in PHE Department shall be final.

Sd/-

( A.K. Bhalla )

Commissioner & Secretary to the Government of Meghalaya,  
Public Health Engineering Department

**FORM NO. PHE W-I**

(Application for temporary drawal of water for construction)  
(to be filled by the applicant )

To,

The Executive Engineer (PHE)  
(Through the Sub:Divisional Officer, PHE)

Sir,

I beg to request for permission for drawing water from unmetered water connection/number \_\_\_\_\_ situated at \_\_\_\_\_.

A plan showing the building to be built/rebuilt is enclosed. The portions to be built/rebuilt have been marked in red.

Rs. \_\_\_\_\_ on account of security have been deposited in your office vide receipt No. \_\_\_\_\_ dated \_\_\_\_\_. Additional security will be paid on demand by the Department.

The water will be drawn by me from \_\_\_\_\_ to \_\_\_\_\_. In case I require water after this date, I will make an application to the Department and obtain the permission in advance.

I agree to pay water charges according to the rates fixed by the Department from time to time within one week of the receipt of the bill from the Department.

Yours Faithfully,

Signature :  
Full Name :  
Address :

Part : II (For office use)  
( to be filled by the SDO's Office )

1. Cubical contents of the building to be built/rebuilt according to plan for purposes of assessments of water charges are M<sup>3</sup>.
2. Meter is not available and will be provided against payment of Rs. \_\_\_\_\_ by the applicant.
3. Meter is not available, charges may be made on the basis of cubical contents of the building.
4. The time for carrying out the building work is approved/not approved. It should be upto \_\_\_\_\_ only.

Sub:Divisional Officer (PHE)

(to be filled by the E.E's Office)

Mr/Mrs \_\_\_\_\_ having paid Rs \_\_\_\_\_ on  
account of security vide receipt No. \_\_\_\_\_ Dt. \_\_\_\_\_ for water  
connection from unmetered water connection/number \_\_\_\_\_ situated  
at \_\_\_\_\_ for the purpose of \_\_\_\_\_.

Executive Engineer (PHE)

The applicant may be asked to deposit Rs. \_\_\_\_\_ for providing  
a meter. Water charges calculated on the cubical content come to  
Rs. \_\_\_\_\_ may be demanded. Permission for water supply  
from \_\_\_\_\_ to \_\_\_\_\_ is hereby granted.

Executive Engineer (PHE)

**FORM NO.PHE W-2**

Application for private/Bulk Water Supply connection  
(to be filled by the applicant)

From

\_\_\_\_\_ (Name in full)

\_\_\_\_\_  
\_\_\_\_\_ (Full postal address)

To,

The Executive Engineer (PHE)  
Through the Sub: divisional officer (PHE)

Sir,

I request for water connection to the following premises/complex/institution.

- (a) Location.
- (b) Purposes for which connection is required.
- (c) Size of pipe connection.

I agree to abide by all rules and regulations in connection with water supply that may be in force from time to time.

I further certify that I am the owner/authorized representative of the above premises/complex/institution and shall produce the necessary documents for verification on demand if necessary.

Yours Faithfully,

Dt.

Part – I (to be filled by the office)

Certified that the premises/complex/institution has been inspected by me with the following observation. Plumbing works was carried out by \_\_\_\_\_ holding Plumbing licence No \_\_\_\_\_ Dt. \_\_\_\_\_

No of taps. :

No of Showers :

There is domain arrangement for disposal of waste water.

Sub:Divisional Officer (PHE)



Part – II

The applicant may be asked to deposit the following:-

Security Deposit	Rs.
Connection Fees	Rs.
Meter Rent	Rs.

Part – III

Permission for water connection.

Mr/Mrs \_\_\_\_\_ having paid the following:-

Security Deposit	Rs.
Connection Fee	Rs.
Meter Rent	Rs.
Total	Rs.

On account for water connection vide receipt No \_\_\_\_\_ dated \_\_\_\_\_  
is hereby granted for water supply to \_\_\_\_\_ situated at \_\_\_\_\_.

Executive Engineer (PHE)

**FORM NO. PHE W-3**

**Application for Plumbing Licence**

To,

Sir,

I/We request you kindly to grant me/us plumbing licence for carrying out pipe fitting works in Meghalaya.

I/We possess all necessary tools and equipments needed for the purpose and can be inspected at all times. \*I/We have necessary expertise for the purpose under the technical supervision of Shri. \_\_\_\_\_ who is a qualified technician and is in our service. \*I/We are registered contractor under your department vide No.

Yours Faithfully,

Signature :

Full Name :

Address :

Date :

Licence fee deposited vide receipt No. \_\_\_\_\_ Dt. \_\_\_\_\_

For Rs. \_\_\_\_\_

Checked and found  
Correct

Signature of Applicant.

Executive Engineer (PHE)

\* Strike out whichever is not applicable.

## Appendix –I

### **Meghalaya Water Supply Rules 2008.** **Schedule of rates.**

#### **1. Cost of application form.**

Urban/semi-urban areas	Rs. 10.00/connection.
Rural areas	Rs. 5.00/connection

#### **2. Security Deposit.**

##### **2.1 Domestic metered/unmetered connection**

2.1.1 <i>Urban/semi-urban areas</i>	
2.1.1.1 15mm $\phi$	Rs. 582.00
2.1.1.2 20mm $\phi$	Rs. 1,164.00
2.1.1.3 25mm $\phi$	Rs. 1,743.00
2.1.2 <i>Rural areas</i>	
2.1.2.1 15mm $\phi$	Rs. 414.00
2.1.2.2 20mm $\phi$	Rs. 825.00
2.1.2.3 25mm $\phi$	Rs. 1,239.00

##### **2.2. Non domestic/commercial metered connection.**

2.2.1 Amount equivalent to the charges worked out for 3 months consumption based on estimated/demand quantity.

##### **2.3 Bulk supply metered connection.**

2.3.1 Local bodies/defense establishment/Central Government Department's Complex having their own distribution networks.

#### **3. Connection Fee.**

##### **3.1 Domestic metered/unmetered connection.**

3.1.1 <i>Urban/semi urban areas</i>	
3.1.2.1 15mm $\phi$	Rs. 750.00
3.1.2.2 20mm $\phi$	Rs. 1,000.00
3.1.2.3 25mm $\phi$	Rs. 1,500.00

3.1.2	<i>Rural areas</i>	
3.1.2.1	15mm $\phi$	Rs. 400.00
3.1.2.2	20mm $\phi$	Rs. 600.00
3.1.2.3	25mm $\phi$	Rs. 800.00

### **3.2 *Non-domestic/commercial metered connection.***

3.2.1 For equivalent sizes of pipes, rates applicable at 3.1.1 and 3.1.2 shall prevail. However, for higher sizes of pipes, Fee shall be on the basis of estimate to be worked out.

### **3.3 *Bulk supply connection***

3.3.1 On the basis of actual estimate to be worked out.

## **4. Water charges.**

### **4.1 *Category 1 : Domestic unmetered connection.***

#### **4.1.1 *Applicability***

- Premises used purely for residential purposes.
- Hostels of educational institutions, working women's hostels and hostels attached with educational institutions having separate water connections.
- Destitute homes, homes for physically & mentally challenged and orphanages
- Religious premises and cremation grounds.

#### **4.1.2 *Urban/semi urban areas.***

4.1.2.1	15mm $\phi$	Rs. 194.00/connection/month
4.1.2.2	20mm $\phi$	Rs. 388.00/connection/month
4.1.2.3	25mm $\phi$	Rs. 581.00/connection/month

#### **4.1.3 *Rural areas.***

4.1.3.1	15mm $\phi$	Rs. 138.00/connection/month
4.1.3.2	20mm $\phi$	Rs. 275.00/connection/month
4.1.3.3	25mm $\phi$	Rs. 413.00/connection/month

## **4.2 Category 2 : Domestic metered connection.**

4.2.1 Applicability : Same as 4.1.1 above.

4.2.2 *Urban/Semi urban*

4.2.2.1 Rs. 8.00 per 1000 litres.

4.2.3 *Rural areas*

4.2.3.1 Rs. 5.25 per 1000 litres.

## **4.3 Category 3 : Non Domestic/commercial metered connection.**

4.3.1 Applicability :

- Shops, Non-AC Restaurants, office premises.
- Household industry requiring water only for drinking purpose.
- Government/MCD schools/educational institutions.
- Public urinals and latrines, cattle troughs, vegetable/milk booths.
- Government institutions, professional training institutions, jails, crèches, libraries, reading rooms, dairies, dry cleaners.
- Offices of PSUS, Govt. undertakings, local bodies, banks.
- Government hospitals and Govt. dispensaries.
- Health care centers without in patient facilities like clinics.
- Animal husbandry unit.
- Playgrounds, zoo, any unit/concern offering professional services.
- Non AC-Guest houses maintained by Govt. or public sector undertaking or corporate bodies.

4.3.2 Rs. 12.00 per 1000 litres.

## **4.4 Category 4 : Non Domestic/commercial metered connection.**

4.4.1 *Applicability :*

- Hotels with lodging and boarding facilities, any industrial unit run in factory area/industrial area, guest house, AC restaurants, banquet halls.
- Cinema halls, private hospitals, AC/Non-AC nursing homes.
- Factories, ice factories, ice cream factories, aerated water factories

- Cooling plant, cold storage.
- Horticultural activities, hot mix-plants.
- Swimming pools excluding of education institutions.
- Private educational institutions.
- Petrol pumps with or without service stations, petroleum depots, laundries, printing press, bakeries, flour mills, theatres, circus
- Motor garage/workshop.
- Power generation plants, gas oil installations, photo labs.
- Manufacturing works of RCC/PCC/marble/mosaic tiles, marble and stone cutting shops.
- Warehouse/godowns, recreational/sports club/golf clubs/race course.
- AC/Non-AC beauty treatment parlours/clinics and AC/Non-AC Massage Parlours/centers.
- All types of industries excluding household industries mentioned under category-II.
- Yard/workshop.
- Exhibition grounds, ISBT/DTC Depot.
- Fountains for ornamental use of water, poultry/ agricultural/ horticultural farms and allied agro based activities, Stadium.

4.4.2 Rs. 18.00 per 1000 litres.

#### **4.5 Bulk supply.**

##### *4.5.1 Applicability*

- Local bodies/defense establishment/Central Government Department's Complex having their own distribution networks.

4.5.2 Rs. 9.50 per 1000 litres

#### **4.6 Temporary connection for construction purposes.**

4.6.1 Rs. 20.00 per 1000 litres

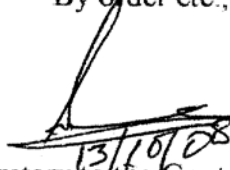
#### **5. Meter rent.**

5.1 Rs. 15.00 per month.

Copy forwarded for information to :-

1. The P.S. to Chief Minister, Meghalaya, Shillong.
2. The P.S. to Minister incharge PHE Department.
3. The P.S. to Chief Secretary, Meghalaya
4. All MLAs.
5. The Principal Secretary/Commissioner & Secretary/Secretary to the Govt. of Meghalaya \_\_\_\_\_ Departments.
6. The Chief Executive Member, KHADC/JHADC/GHADC.
7. Secretary, KHADC/JHADC/GHADC.
8. All Administrative Departments.
9. All Heads of Departments.
10. The Chief Engineer, PHE, Meghalaya, Shillong.
11. The Additional Chief Engineer, PHE., Zone-I, Zone-II & Zone-III.
12. The Chief Executive Officer, Shillong Municipal Board.
13. The Chairman, Meghalaya State Pollution Control Board.
14. The Director of Printing & Stationery for favour of publication in the Gazette.

By order etc.,



Under Secretary to the Govt. of Meghalaya  
Public Health Engineering Department.