

GOVERNMENT OF MEGHALAYA  
FINANCE (ESTABLISHMENT) DEPARTMENT

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 6<sup>th</sup> August, 1986.

No. FEG.9/84/23- In pursuance of clause (3) of Article 166 of the Constitution of India and all other powers enabling him in this behalf the Governor of Meghalaya is pleased to order that the following further amendment shall be made in Schedule III to the delegation of Financial Powers Rules, 1981, namely :-

AMENDMENT No.36

Insert the following after "GOVERNOR'S SECRETARIAT "  
PUBLIC HEALTH ENGINEERING DEPARTMENT

<b>Sl.No.</b>	<b>Nature of power</b>	<b>Authority</b>	<b>Extend of Power</b>	<b>General Condition if any</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1	Purchase, manufacture and disposal of store and tools and plant.	Administrative Department	Full Power	Subject to provision in the store Rules
2	Payment of compensation to contractors for unforeseen losses due to Acts of God.	-do-	Upto Rs.3000/- in any single case	
3	Sanction of Zexpenditure under repairs and suspencc.	-do-	Full Power	
4	Sanction increases in the reserve stock of a division.	-do-	Full Power	
5	Purchase of Blue Printing, Ammonia, Printing Machine.	-do-	Full Power	Subject to provision in the store Rules
6	Undertake deposit work	-do-	Full Power	
<b><u>CHIEF ENGINEER AND OTHER SUBORDINATE AUTHORITIES.</u></b>				
7	Purchase of books, periodicals, newspapers, maps, etc.	Chief Engineer (PHE)	Full Power	Subject to the condition that all charges incurred are within the budget allotment sanctioned for the purpose and that no addition is made to the allotment by re-appropriation from any source without the previous sanction of Government.
		Superentending Engineer, (PHE)	Upto Rs.1000/- a year for each office under him and also for his own office	
		Executive Engineer, (PHE)	Upto Rs.750/- a year for each office under him and also for his own office	The sanction of Heads and department is sufficient for the purchase of books, maps, publications, newspapers and periodicals

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				required essentially for their offices or those of their subordinates. Such purchase can be made only when the books etc. are necessary for the working of the department.
8	Purchase of stationery in office in case of urgency	Chief Engineer (PHE)	1). Upto Rs. 400/- in each case subject to an annual limit of Rs. 5000/- for an office having ministerial staff above 50. 2). Upto Rs.200/- in each case subject to an annual limit of Rs. 3000/- for an office having ministerial staff above 15 but not above 50.	All articles of stationery which are supplied by the Stationery stores at Shillong must be ordinarily be obtained from this Store on indent. When supply from this office is not received due to some reason or other and it is absolutely necessary to purchase the articles, local purchase may be resorted to by inviting tenders It should be certified in each bill that supply from the State Stationery Store was not available and that the bill does not contain any charge for any item above the permissible limit. Purchase of Fountain pen is prohibited.
		Superintending Engineer, (PHE)	Upto Rs.200/- in each case subject to an annual limit of Rs.3000/-	
		Executive Engineer, (PHE)	Upto Rs.150/- in each case subject to an annual limit of Rs.2000/- for his own office and also for each office under him.	
9	To give out urgent printing work to a private press (excluding standardised or non standardised form)	Chief Engineer (PHE)	1). Full Powers provided that Govt. Press cannot undertake the work and effect delivery in due time. 2). Otherwise upto Rs.2000/- in each case subject to an annual limit of Rs.5000/- including cost of papers.	There is non objection for utilising local private Printing Presses where these charge reasonable prices, and the papers to be printed are not confidential. Work may be distributed after obtaining quotation from different local presses and to the best economic interest of Government.It should be certified in each bill that the printing could not be undertaken by the Govt.

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1	2	3	4	5
				Press and the bill does not contain any charge for any item above the permissible limit. The paper required for printing should as far as possible, be obtained from the Govt. Stationery Store from which a certificate of non availability should be supplied by them.
		Superentending Engineer, (PHE)	Upto Rs.750/- in each case subject to an annual limit of Rs.2000/-	There is no objection for utilising local private printing Presses where these charge reasonable prices, and the papers to be printed are not confidential.
		Executive Engineer, (PHE)	Upto Rs. 300/- in each case subject to an annual limit of Rs.1500/-	Work may be distributed after obtaining quotation from different local presses best economic of Government It should be certified in each bill that the printing could not be undertaken by the Govt. Press and the bill does not contain any charge for any item above the permissible limit. The paper required for printing should as far as possible, be obtained from the Govt. stationery store. If no paper can be supplied a certificate of non-availability should be obtained from the said store.
10	To Print locally Forms in private Presses other than money forms.	Chief Engineer (PHE)	1)Full Power in each case of non-standardised forms provided Govt. Press cannot undertake the work 2). In the case of standardised forms upto Rs.2000/- including cost of papers in each case on obtaining a	Paper required for printing should be as far as possible be obtained from the Govt. Stationery Store from which a certificate of non-availability should be obtained when paper cannot be supplied by them.

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			certificate that the work cannot be undertaken by Govt. Press and stationery store cannot supply the forms within the limit.	
		Superintending Engineer, (PHE)	Upto Rs.500/- in each case including cost of papers in the case of non-standardised forms on obtaining a certificate that the work cannot be undertaken by Govt. Press.	
		Executive Engineer, (PHE)	Upto Rs. 300/- in each case subject to an annual limit of Rs.1000/- including a cost of papers on obtaining a certificate in the case of standardised forms from the stationery stores that the forms cannot be supplied within the time limit and in the case of non-standardised forms that the works cannot be undertaken by Govt.Press.	
11	To hire building on lease/rent for use as an office or office-cum-residence.	Chief Engineer (PHE)	Upto Rs.1500/- per month in each case.	Subject to the observance of rules and procedures under the rent control Act and other rules and order or Government as the case may be.
		Superintending Engineer, (PHE)	Upto Rs.1000/- per month in each case.	
		Executive Engineer, (PHE)	Upto Rs.500/- per month in each case.	
12	To sanction renting of	Chief Engineer	1). Full Powers if	Subject to the

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	godown for purposes of stores, T&P Etc.	(PHE)	the godown is required for a short period of not exceeding 3 months. 2). Otherwise upto Rs.500/- per month in each case.	observance of rules and procedures under the rent control Act and other rules and order or Government as the case may be.
		Superintending Engineer, (PHE)	Upto Rs.300/- per month in each case.	
		Executive Engineer, (PHE)	Upto Rs.200/- per month in each case.	
13	To accord administrative approval and sanction of expenditure on works to be executed departmentally.	Chief Engineer (PHE)	Upto Rs.1,00,000/- in each case in the case of works other than residential buildings and upto Rs.80,000/- in the case of residential buildings.	Subject to the budget provision and that the rules laid down for departmental constructions of public buildings are strictly adhered to.
14	To accord technical sanction to original works and special repairs (Exclusive of departmental charges) including Flood damage repairs.	Chief Engineer (PHE)	Full Power	
		Superintending Engineer, (PHE)	Upto Rs.4,00,000/-	
		Executive Engineer, (PHE)	Upto Rs.1,00,000/-.	
15	Entertain works charged establishment	Executive Engineer, (PHE)	Full Power	Subject to the following conditions :- 1). Original Works - The expenditure on work charged establishment should not exceed 3 percent of the cost of each individual scheme 2). Maintenance and repairs entertainment of work-charge staff should be on the basis of norms which may be laid down by Government.
16	Give technical sanction to repairs	Executive Engineer, (PHE)	Full Power	
17	Sanction of construction works	a). Chief Engineer	Full Power	

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		(PHE)		
		b). Superintending Engineer, (PHE)	Upto Rs.1,00,000/-	
		c). Executive Engineer, (PHE)	Upto Rs.25,000/-	
18	Sanction excess over estimates	a). Chief Engineer (PHE)	Upto 10 percent	
		b). Superintending Engineer, (PHE)	Upto 5 percent provided the total of the exceeded estimate is within his power of sanction.	
19	Purchase and manufacture of stores and tools and plants including livestock.	Chief Engineer (PHE)	Full Power	When purchase is made on rare contract or through a duly constituted purchase board wherein the administrative Department are represented subject to the approval of Minister concerned.
		Executive Engineer, (PHE)	Upto Rs.30,000/- in each case not exceeding Rs.50,000/- per month.	Subject to :- (1). The provision of the store rules and rules in PWD Code. (2). The articles included in the sanctioned estimates or the values is within the reserve stock limit (except the plant or machineries which will be arranged by the chief engineer, (PHE)). (3). to the approval of the Superintending Engineers when an individual item costs over Rs.4000/-. (4). Prior formal approval from the Superintending Engineer should be obtained if the purchase in each month exceeds over the limit of Rs.30,000/-.
20	Disposal of stores and tools and Plants.	Executive Engineer, (PHE)	Full power	Subject to the following conditions (1). In the case of articles in use of officer and subordinates of the

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				<p>department or lent to contractors for use of Government work which may be recovered for the causes which Executive Engineer, (PHE) may consider reasonable</p> <p>(2). In the case of articles of bungalow furniture lost or damage same as in (1)</p> <p>(3). In another case, disposal is to be by sale which should ordinarily be auctioned or by calling for tenders as may be considers most suitable</p> <p>(4). In all cases by book or , if not known, the estimated value of an individual item disposed off or written off at one and the same time must not exceed Rs.1000/-</p>
				<p>Note:- The expression individual item includes a quantity of the same articles reckoned as one item according to the unit adopted by the P.H.E.</p> <p>e.g. Rs.1,000 bricks are an individual item</p> <p>(5). In cases not covered by the above previous approval of the Superintending Engineers must be obtained and also where the Executive Engineers consider it necessary in the public interest that certain articles should be destroyed and not made available to an outside party even on payment.</p>
21	Sanction all estimates for repairs and carriage of tools and plants.	a). Chief Engineer (PHE)	Full power	
		b). Superintending Engineer, (PHE)	Upto Rs.1,00,000/- in any financial year	
		c). Executive Engineer, (PHE)	Upto Rs.20,000/- in any financial year.	

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22	Sell or dismantle buildings	Superintending Engineer, (PHE)	Upto Rs.10,000/-	
23	Sell or dismantle temporary buildings erected during construction of a work.	Executive Engineer, (PHE)	Full power	Where value does not exceed Rs.5,000/-
24	Sell Materials received from works dismantled or undergoing repairs at their estimated value	Executive Engineer, (PHE)	Full Power	Subject to the condition that serviceable stores, the book value of which exceeds Rs.1,000/- shall only be disposed of by auction or by calling for tenders
25	Accept tenders	a). Chief Engineer (PHE)	Full power	
		b). Superintending Engineer, (PHE)	Upto Rs.4,00,000/-	
		c). Executive Engineer, (PHE)	Upto Rs.1,00,000/-	
		d). Sub-Divisional Officer, (PHE)	Upto Rs.5,000/-	
26	Waive the rules that works establishment must be employed upon a specific work and to determine the proportions in which the cost of such establishment shall be allocated between the works concerned.	Chief Engineer (PHE)	Full power	
27	Writing off of the value of any building (borne on the books of the PHE) abandoned dismantled.	Executive Engineer, (PHE)	Full Power	Subject to such abandonment dismantling being authorised by competent authority.
28	Writing off of the value of unserviceable stores tools and plants	Executive Engineer, (PHE)	Within their powers of disposal of such articles.	Subject to the approval of the superintending Engineer, (PHE) when an individual item costs over Rs.1,000/-
29	Writing off of the irrecoverable value of stores (including furniture) or public money lost by fraud or negligence of individuals or other causes.	a). Chief Engineer (PHE)	Upto Rs.5000/-	Provided the loss does not disclose (1) a defect of system the amendment of which required the order of higher authority or (2). A serious negligence on the part of some officers which might
		b). Superintending Engineer, (PHE)	Upto a limit of Rs.1,000/-	
		c). Executive	Upto Rs.100/-	



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		Engineer, (PHE)		possibly call for disciplinary action requiring the order of the higher authority.
30	To sanction cost of repairs including purchase of spare parts for departmental vehicles	Chief Engineer (PHE)	1). Full powers when purchase is made through a duly constituted purchase board wherein administrative Department and Finance Department are represented subject to approval of Minister concerned. (2).Otherwise upto Rs.5000/- in each case in respect of each light vehicles. And upto Rs. 10,000/- in each case in respect of each heavy vehicle.	
		Superintending Engineer, (PHE)	Upto Rs.3000/- in each case in respect of each light vehicle and upto Rs.6000/- in each case in respect of each heavy vehicle.	
		Executive Engineer, (PHE)	Upto Rs.2000/- in each case in respect of each light vehicle and upto Rs.4000/- in each case in respect of each vehicle.	
31	To sanction expenditure on purchase of tyres and tubes	Chief Engineer (PHE)	Upto Rs.2700/- in each case in respect of each light vehicle and upto Rs.10,000/- in each case in respect of heavy vehicles	

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		Superintending Engineer, (PHE)	Upto Rs.1500/- in each case in respect of each light vehicle and upto Rs.5,000/- in each case in respect of heavy vehicles	
		Executive Engineer, (PHE)	Upto Rs.1000/- in each case in respect of each light vehicle and upto Rs.3,000/- in each case in respect of heavy vehicles	
32	To sanction purchase of typewriters and duplicators	Chief Engineer (PHE)	Full powers subject to the actual necessity and when the sanction is to be accorded for replacement of an existing one a certificate of condemnation to be issued by a local representative of the firm from which it was purchased or where it is not possible by a responsible gazetted officer, The certificate of condemnation will also state that the machines beyond repair and indicate the date of its purchase.	Subject to the budget provision specifically made for the purpose and the rate should be fixed by the Government of Meghalaya as the rate contract approved by Director General of Supplies and Disposals Government of India,etc.